

OVERVIEW & SCRUTINY WORK PROGRAMME 2017/18

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
2017				
24 MAY (ANDOVER)				
Planning Control Panel/Planning Advisory and Planning Process Panel Phase 2	2	Committee	To appoint members to the panel (Chairman)	
OSCOM Annual Briefing	2	Committee	Report of the Chairman (Chairman) (10 mins)	To comment on the draft report
Performance Management Arrangements			Look at performance Management arrangements (Policy Manager) (20 mins)	To comment and make recommendations as appropriate
26 JUNE (ANDOVER)				
Round table discussion on cost of postage and printing within the Council	2	Committee	To look at whether there is a more cost effective way of dealing with the problem of agenda size and costs	
26 JULY (ROMSEY)				
Round table discussion Web Strategy	2	Committee	To discuss and consider the web strategy (Head of Communications)	To consider the web strategy
CIL	2	Committee	To look at the new CIL arrangements and how its working (Planning Policy Manager)	To comment and make recommendations as appropriate
Garden Waste Collection Service	2	Committee	To consider the Garden Waste Collection Service (Head of Environmental Health) (20 mins)	To consider and make recommendations as appropriate

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Test Valley Borough Council – Overview and Scrutiny Committee – 24 May 2017

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20 SEPTEMBER (ANDOVER)				
Annual Review of Corporate Action Plan	2	Committee	To receive an update on the Key Performance Indicators (Policy Manager) (20 mins)	To consider and make recommendations as appropriate
25 OCTOBER (ANDOVER)				
Round table discussion review on Waste and Recycling in Test Valley	3	Committee	A general update on waste and recycling in the Borough, (Head of Environment and Health)	To consider performance and initiatives and ask questions and make comments.
Leisure Centre Contract lessons learnt	3	Committee	To consider lessons learnt from the Leisure Centre Contract process (Head of Community and Leisure)	To comment and make recommendations as appropriate.
Annual Audit Report	2	Committee	To receive the report (Head of Finance/Auditor Manager) (20 mins)	To comment and make recommendations as appropriate
Draft Budget Fees and Charges	4	Committee	To consider the draft Budget Panel report (Vice Chairman) (20 mins)	Comment and make recommendations as appropriate.
22 NOVEMBER (ROMSEY)				
Budget Panel Report Draft Budget	4	Committee	To consider the draft Budget Panel report (Vice Chairman) (20 mins)	Comment and make recommendations as appropriate.
20 DECEMBER (ROMSEY)				
Update on the Council Tax Support Scheme	3	Committee	To receive an update on the Council Tax Support Scheme (Acting Head of Revenues, Benefits and Customer Services) (20 mins)	To comment and make recommendations
DATE TO BE AGREED				
Round table discussion on Tourism	3	Committee	To explore opportunities and ideas for increasing tourism	To consider ideas and opportunities
Housing Strategy (including Homelessness Strategy and	4	Committee	To present the position of these three Housing strategies (Head of Housing and	To comment and make recommendations

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Test Valley Borough Council – Overview and Scrutiny Committee – 24 May 2017

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Homes Energy Conservation Act Action Plan (full report)			Environmental Health) (20 mins)	
Briefing on Devolution (full report)	5	Committee	Presentation on Devolution (20 mins)	To comment and make recommendations

BRIEFING NOTES

2016		Date Circulated
12 October	Outcomes of the Hampshire Safeguarding Children Board Audit (Community Engagement Manager)	22 September 2016
8 November	Cemetery Rules and Regulations Review (Head of Community and Leisure) Andover Levy (Accountancy Manager)	24 October 2016 27 October 2016
2017		
	The use of the Rendezvous in Andover (Head of Estates)	6 April 2017
March	Car Park Management (Engineering and Transport Manager) Affordable Housing Update (Head of Housing)	3 March 2017
April	Ways in which the vibrancy of the Town Centre can be measured (Economic Development Manager)	31 March 2017
June	Risk Management (Principal Auditor) Equalities Scheme (Corporate Director) Art Strategy including Public Art Commissions (Head of Community and Leisure)	
July	Complaints Handling (Complaints and Improvements Officer) Andover Magistrates Court (Corporate Director) Community Toilet Scheme (Corporate Director)	
October	Shared Services Update (Corporate Director) Community Engagement (Community Engagement Manager)	

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Date to be agreed		
	Hampshire County Waste Strategy Community Infrastructure Levy	

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